

Minutes of the Meeting of Old Bolsover Town Council
Held on Tuesday 14th June 2016 at the Town Hall,
Cotton Street, Bolsover, Chesterfield

Present:

Councillor P .A. Cooper - Chair
Councillor D. Adams
Councillor T. Bennett
Councillor R. Bowler
Councillor C.P. Cooper
Councillor S. Gibbons
Councillor B. Haigh
Councillor M. Longden
Councillor J. Rushby
Councillor R. Tooth

In attendance:

Andrew Tristram -Town Clerk
2 Members of the Public
Councillor M. Dixey (Bolsover District Council)

1. **Apologies for Absence**

Apologies were received from Councillor T. Bagguley, R. Hobson and Councillor Joan Dixon (Derbyshire County Council)

2. **Variation to Order of Business**

It was **RESOLVED** that items 11 (Internal Audit Report) and 12 (Annual Governance Statement) are taken before item 10 (Accounting Statements).

3. **Declarations of Disclosable Pecuniary and Non Disclosable Pecuniary/other Interests.**

Councillor Paul Cooper declared a non-pecuniary interest as a member of the Planning Committee at Bolsover District Council.

4. **Public Speaking**

(a) **Public**

Matters raised:

- Large Paladins left outside the front of the District Council Contact Centre.
- Market Rents – request for reduction.

The Council were thanked for their support towards the Bolsover Hill Race which had raised £4,500 for the Macmillan Cancer Unit at Chesterfield Royal Hospital.

b) **Police Representatives**

There was no Police present at the meeting.

(c) **County Councillors**

There was no County Councillor present at the meeting.

(d) **District Councillors**

Matters raised:

- Next Council Meeting – 15th June 2016
- Oxcroft House – occupancy agreed with a commercial tenant.
- Application for former Council Offices expected to be submitted shortly.
- Progress on development of Dane Bank House/White Swan.

(e) **Town Councillors**

A request was received for the Council to make a contribution towards the Church Clock at the Parish Church.

It was **RESOLVED** that the Council make a donation of £50 subject to receipt of a written request for funding from the Church.

Other items raised:

- Hornscroft Survey update
- Bolsover in Bloom update
- Suggestion that the Council have a publicity event for the work carried out to the Backhills and Conduit Houses.

5. **Confirmation of Minutes**

Resolved That the minutes of the Town Council Meeting held on Tuesday 10th May 2016 and the minutes of the Finance Meeting held on Thursday 9th June 2016 are duly accepted as a true and accurate record.

6. **To determine which items, if any, from part 1 of the Agenda should be taken with the public excluded**

None

7. **Chair's Announcements**

None

8. **Payments for Approval**

A list of payments for April 2016 were presented. It was **RESOLVED** that the expenditure for April of £34,669.25 is approved.

9. **Financial Accounts**

Members received a copy of the detailed Income and Expenditure accounts for the year ending 31st March 2016.

It was **RESOLVED** that the accounts for the year ending 31st March 2016 are noted.

10. **Internal Audit Report**

Members received the Annual Internal Audit Report for the financial year ending 31st March 2016. No matters were raised or recommendations received from the Internal Auditor.

It was **RESOLVED** that the report is noted.

11. **Annual Governance Statement for 2015/16**

Members considered Statements 1-9 on the Annual Governance Statement 2015/16.

It was **RESOLVED**

- (a) That the Council acknowledge responsibility for ensuring that there is a sound system of internal control, including the preparation of the Accounting Statements.
- (b) That to the best of the members' knowledge and belief that the Council agree with the statements in the Annual Governance Statement.
- (c) That the Annual Governance Statement contained on the Annual Return for the year ending 31st March 2016 is approved.

12. **Accounting Statements**

Members received the Accounting Statements 2015/16 for submission to the external Auditor.

It was **RESOLVED** that the Accounting Statements contained on the Annual Return for the year ending 31st March 2016 are approved.

13. **Consideration of Recommendations from the Finance Committee**

(a) **Electronic Payments relating to payroll payments**

It was **RESOLVED** that authorisation to make payments to HMRC and Derbyshire County Council in connection with Payroll Payments is approved and that any payments are reported to Council.

(b) **Land at Welbeck Road**

Members considered a draft Heads of Terms document received from Derbyshire County Council in connection with land situated at Welbeck Road.

It was **RESOLVED** that the Council approve the Heads of Terms for the land subject to further clarification and further clarification and further negotiation by the Clerk.

14. **Expenditure for Approval**

None

15. **Town Clerk's Report**

(a) **NJC National Salary Award**

It was **RESOLVED** that the National Salary Award negotiated by the National Joint Council for Local Government Services is noted.

(b) **Xplorer**

It was **RESOLVED** that the Xplorer free family events taking place on the Hornscroft Park are noted.

16. **Planning Matters**

Councillor Paul Cooper did not take part in discussion of planning applications due to his role as a member of the Planning Committee at Bolsover District Council.

(1) 16/00185/FUL Conversion of garage to self-contained living accommodation at 199 Shuttlewood Road, Bolsover by Mr and Mrs. James

Resolved Leave to District Council to determine application

(2) 16/00192/FUL Ground floor side extensions for kitchen and garage at 87 Moorfield Avenue, Bolsover by Mr. James Wiley

Resolved No objections

(3) 16/00207/REM Erection of 80 dwellings of 1, 2, 3 and 4 bedrooms including 8 affordable dwellings, on site open space and landscaping (approval of reserved matters appearance, landscaping, layout and scale). On Field adjacent to Pattison Street, Off Bolsover Road, Shuttlewood by Mr. Askam.

Resolved Leave to District Council to determine application

(4) 16/00210/FUL Replacement of front door at 71 Hill Top, Bolsover by Gill Henderson.

Resolved No objections

(5) 16/00213/FUL Vehicular access to front of 64 Portland Avenue, Bolsover by Mark Siddle.

Resolved No objections

(6) 16/00219/FUL Change of use (of part of the first floor only) from mixed use Funeral Directors and dwelling to Bistro (Class A3), including external alternations and erection of an external staircase to serve the Bistro and a second external staircase and balcony area to serve the retained flat at Harrington House, 21 Station Road, Bolsover by Pauline Jaquest.

Resolved Concerns about disabled access and fire escapes

(7) 16/00236/FUL Provide accommodation block ancillary to established riding school and associated landscaping (Re-submission of 15/00370/FUL) at Milbourne, Darwood Lane, Bolsover by Mrs. Elizabeth Wilde.

Resolved The Council support the application.

(8) 16/00230/FUL Erection of a two storey dwelling with access off Houfton Crescent, at 14 Houfton Road, Bolsover by Mr. D. Sheldon.

Resolved Leave to District Council to determine application.

17. **Items for Information**

Members received and **NOTED** the items received for information.

18. **Town Council Workforce Report**

Members received and **NOTED** the Workforce Report for May 2016.

19. **To receive any other items for information only and items to be included on the next Agenda**

None.

20. **To note the date of the next meeting**

The next Town Council meeting was confirmed for Tuesday 12th July at 6.45pm

21. **Confidential Items**

It was **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that press and public be temporarily excluded and they are instructed to withdraw.

There were no confidential matters for discussion at the meeting.

Meeting Closed 7.58 pm

Signed

Dated