

Minutes of the Meeting of Old Bolsover Town Council
Held at 6.45pm on Tuesday 14th September 2021 at The Oxcroft Centre

Present

P	Cllr. D. Adams	P	Cllr. C. Jeffery
P	Cllr. T. Bagguley	P	Cllr. M. Longden
P	Cllr. A. Clarke	A	Cllr. J.M. Rushby
P	Cllr. C.P. Cooper	P	Cllr. P. Stothard
A	Cllr. G. Davis	P	Cllr. R. Tooth
A	Cllr. P. Goodwin	P	Cllr. J. Woodhead

In attendance: Andrew Tristram -Town Clerk
Councillor Nick Clarke (BDC)
Councillor Donna Hales (BDC)

1. **Apologies for Absence**

Apologies were received from Councillors Davis, Goodwin and Rushby. County Councillors Mick Yates and Joan Dixon had also submitted apologies.

2. **Variations to Order of Business**

None

3. **Declarations of Disclosable Pecuniary and Non Disclosable Pecuniary/other Interests.**

Councillor Adams and Cooper declared a non pecuniary/other interest in item 18 - Planning Matters, a member of Bolsover District Council Planning Committee.

4. **Public Speaking**
Public

There were no members of the public present at the meeting.

5. **County Councillors' Report**

There was no representative present at the meeting.

Members discussed the need to have a further meeting with the County Council regarding the reinstatement work of the bus shelters in the Town Centre and the use of more appropriate materials such as granite.

6. **District Councillors' Report**

Councillor Nick Clarke and Donna Hales attended the meeting.

- Members were informed that proposals for Local Government Reorganisation were discussed at a recent meeting of the District Council. The District Council voted to oppose any proposals for Unitary Authority.
- Oxcroft Screens – concerns raised about work being carried out by the site operator and harm that was being done to the environmental features with materials that were being deposited on the site.

- Parking issues near school on Horsehead Lane – request submitted by Councillor N. Clarke to Highways at DCC to consider increasing hatch markings outside the School gates and School asked to remind parents to be more considerate when parking.
- Request for litter bin at Town End, entrance to Hornscroft Park.

7. **Confirmation of Minutes**

046/21-22 RESOLVED that the minutes of the Town Council meeting held on 13th July 2021 are duly accepted as a true and accurate record.

8. **To determine which items, if any, from part 1 of the Agenda should be taken with the public excluded**

None.

9. **Chair's Announcements**

None.

10. **Payments for approval**

Members considered a recommendation from the Finance Committee to approve payments made in July 2021.

Cllr Adams requested a recorded vote.

For: Councillors Clarke, Cooper, Jeffery and Woodhead
 Against: Councillor Adams
 Abstain: Councillors Bagguley, Longden, Stothard and Tooth.

047/21-22 RESOLVED that expenditure for July 2021 of £123,645.69 is approved.

Approval was also sought for two further invoices for urgent repairs.

048/21-22 RESOLVED that

- (a) Payment is approved for urgent work to replace damaged skylights at Moor Lane and at a cost of £700 ext. VAT by Samrac Contracting Limited.
- (b) Payment is approved for urgent work required to rectify leaks at Bainbridge Hall at a cost of £2,700 exc. VAT by P. Turton Building and Conservation Ltd.

11. **Stratton Memorial Gardens**

Members discussed an offer by Bolsover District Council to give Stratton Memorial Gardens to the Town Council.

049/21-22 RESOLVED that the gift of land is accepted.

12. **Christmas Lantern Parade**

Plans for the Christmas Lantern Parade and Christmas Arts were discussed. Members were advised that Junction Arts were planning to return to the traditional parade format.

050/21-22 RESOLVED

- (a) To hold a Christmas Market on Saturday 27th November 2021 to coincide with the Lantern Parade.
- (b) Agree a budget of £10,000 for the Event.
- (c) That Councillors Adams, Clarke, Jeffery, Longden and Woodhead form a working group to organise the Event.
- (d) That other stakeholders who have been involved in the past are invited to join the working group.

13. **Purchase of a Vehicle**

Members discussed purchasing an additional vehicle for use by the Town Ranger and Workforce. A number of potential types of vehicle had been discussed with the Works' Foreman. Members received details of a small drop side Fiat Doblo Van, which was identified as the preferred vehicle.

051/21-22 RESOLVED

- (a) To approve purchase of a used 4 x 4 pickup.
- (b) To approve a budget of up to £7,000 excl. VAT to purchase a suitable vehicle.
- (c) The decision to purchase the vehicle is delegated to the Town Clerk in consultation with the Chair and Vice-Chair.

14. **Bolsover in Bloom**

Members discussed a proposal from the Bolsover in Bloom Working Group for planting bulbs in planters over the winter and spring seasons.

052/21-22 RESOLVED that a budget of £7,000 is agreed and delegated to the Town Clerk in consultation with Bolsover in Bloom Working Group approved for the purchase of the bulbs and planting.

15. **Christmas Lights**

Members discussed Christmas Lighting and were asked to think about improvements that could be considered for 2022.

053/21-22 RESOLVED that improvements to Christmas Lighting and potential for installation of architectural lighting is considered at a future meeting.

16. **Street Naming**

Members discussed proposed street names for the Stata and Persimmon Sites on the Bolsover North Development.

054/21-22 RESOLVED that Councillor Adams submits the names suggested to Bolsover District Council in response to the consultation.

17. **Town Clerk's Report**

(1) **Utility Contract Renewal**

055/21-22 RESOLVED to delegate the decision on renewal of contracts to the Town Clerk.

(2) **Market Charges**

056/21-22 RESOLVED that charges for market rents continue to be suspended until the end of March 2022.

(3) **Funding Request**

057/21-22 RESOLVED that the Council agree to make a contribution of £2,500 towards the outreach provision by Extreme Wheels in Bolsover over the winter months.

(4) **Skatepark Project**

Members were informed that BDC will be arranging a meeting to progress the development of the Skatepark.

058/21-22 RESOLVED that Councillor Adams and Goodwin are nominated to attend the meetings.

(5) **Road Closure Request**

Members received details of a proposed temporary rolling road closure for the Bolsover Lantern Parade on Saturday 27th November 2021.

059/21-22 RESOLVED No objections.

(6) **Email Upgrade**

Members considered a proposal to migrate email hosting from 2commune to Office 365 and incorporate an improved back up and Microsoft Defender endpoint protection software. The proposal included training for Officers and members, together with end user support. The solution would also facilitate improved file sharing for member documents. Consideration was also given to a Microsoft Business Voice phone system.

060/21-22 RESOLVED that

- (a) Expenditure to implement the migration of emails, along with the improved back up and endpoint protection with associated training and support is approved.
- (b) Expenditure to implement the Microsoft Business Voice Phone System is approved.

(7) **Earmarked Reserves**

Members considered a recommendation from the Finance Committee in respect of movements to earmarked reserves.

061/21-22 RESOLVED that earmarked reserves of £32,000 for the Bentinck Play Area and earmarked reserves allocated for the demolition of the Sports Pavilion at Moor Lane of £40,000 are allocated against actual expenditure for the two projects with any balance returned to general reserves.

(8) **Remembrance Sunday**

062/21-22 RESOLVED that a working group comprising of Councillors Bagguley, Jeffery, Longden, Stothard and Woodhead is set up to organise the Remembrance Day Commemorations.

Items for Information

- Active Communities Programme – Update of activities that had taken place through the Active Communities Programme.
- Derbyshire County Council – Details of online survey on the future of local bus services.
- Play Inspection Report – Members were informed that the annual external play inspection had been completed and the report received. Recommendations were being carried out by the Workforce and all urgent recommendations to be carried out within one month had been completed.

063/21-22 RESOLVED that the items for information are noted.

Members were informed of correspondence received from Mark Fletcher MP and Inner Wheel.

18. Planning Applications

Members considered the following planning applications.

- (1) 21/00206/FUL Erection of 3 storey detached dwelling on land to north and east of 21 Station Road, Bolsover by Mr. and Mrs. B. Vann (**Application has been withdrawn**)
- (2) 21/00258/FUL Two storey extension to family home to create additional bedroom and living space at Highfield House, Marlpit Lane, Bolsover by Mr. and Mrs. Davis
- (3) 21/00410/FUL Single storey extension to the rear of 106 Chesterfield Road, Shuttlewood by Mr. Martin Wright.
- (4) 21/00423/FUL Two storey side extension to both side elevations, two storey rear extension, removal of existing roof and construction of new roof with elevated eaves and ridge height to form rooms in the roof, with dormers to existing single storey detached dwelling, refurbishment of external facing materials to dwelling and construction of a detached garage with storage over at Hollingsworth, Oxcroft Lane, Bolsover by Mr. Nick Smith.
- (5) 21/00424/OUT Outline planning application (with details of access, layout, scale and landscaping submitted) for erection of 2 warehouse units (Class B2/B8) up to 68,000 sq. m. gross, with ancillary office accommodation; construction of new access road; provision of service yards and internal vehicle circulation and parking areas; erection of covered cycle parking areas; pump house and sprinkler tank, gate houses and perimeter fencing; associated drainage works, site levelling and landscaping; and realignment of existing public right of way on land to the north of the M1 and south West of Oxcroft Junction, Woodthorpe Road, Shuttlewood by MWNE LLP and Devonshire Property (M Vale) Limited.
- (6) 21/00433/FUL Veranda at 10 Cavendish Walk, Bolsover by Michelle Stephanie Walker
- (7) 21/00436/TCON Row of lime trees adjacent to school (6 trees, 27-32) crown lift to 4m above ground level at Bolsover Castle, Castle Street, Bolsover by Frances Ryder.
- (8) 21/00442/ADV Non illuminated fascia with TSV Logo x 1. Tsb.co.uk Vinyl messaging x 1. Non illuminated TSB Projecting sign x 1. TSB ATM surround x 1 and double sided A frame x 1 at TSB Cotton Street, Bolsover by TSB
- (9) 21/00446/FUL Single storey rear extension and two storey front extension at 22 Croft House Way, Carr Vale, Bolsover by Paul Colgan.

- (10) 21/00449/FUL Proposed dropped kerb and creation of driveway at 12 New Station Road, Bolsover by Mr. Hall.
- (11) 21/00464/TDC Application for Technical Details Consent (following permission in principle Ref 19/00617/OTHER) for residential development of 58 dwellings (this application is the equivalent of an application for full planning permission) Former Bolsover Hospital Site, Welbeck Road, Bolsover by Forge New Homes and Homes England.
- (12) 21/00468/FUL Removal of conservatory and two storey extension to rear of 1 Meadowlands, Bolsover by Mr. Elliot.
- (13) 21/00471/REM Approval for reserved matters for attenuation basin serving residential phase 1a and discharge of Condition 5 (supplementary design & access statement), 6 (site wide phasing plan), 14 (written scheme of investigation in archaeology), 18 (construction management and mitigation plan) and 20 (site investigation) of outline approval (14/00080/OUTEA), insofar as these conditions relate to the attenuation basin area that is subject of this application on land between Welbeck Road and Oxcroft Lane, Bolsover by Miss Grace Clarkson.
- (14) 21/00484/FUL Installation of 2 no. timber framed external covered areas with lighting and heating and timber posts with festoon lighting to public house rear yard at Blue Bell Inn, 57 High Street, Bolsover by Hawthorne Leisure.
- (15) 21/00492/ADV Proposed advertisements comprising 2 free standing signs, 10 flags and one lightbox (to be attached to side of proposed dwelling) on land between Welbeck Road and Oxcroft Lane, Bolsover by Mrs. Claire Linley.
- (16) 21/499/TPO Works to trees; Lime (T1) Lime (T2) Horse Chestnut (T3) Lime (T4) Horse Chestnut (T5) Lime (T6) Horse Chestnut (T7) – Pollard to manage size. Weeping Ash (T8) – crown lift obstructive limbs at Croft House, Welbeck Road, Bolsover by Mr. Neil Abbotts.
- (17) 21/00508 Construction of 2nr pairs of new build single storey bungalows to rear garden f 80 Moorfield Avenue, Bolsover by Caroline Byram.
- (18) 21/00510/VAR Variation of condition 1 (development to be carried out in accordance with approved drawings) of planning permission 20/00089/VAR – change drawing layout from JHY-1310-200P Rev A to JHY-1310-200P Rev AB Land to north of Cavendish Grange, Oxcroft Lane, Bolsover by Mr. Howard Gray.
- (19) 21/00518/FUL Replacement windows and doors at 50 Town End, Bolsover by Terry Gilberthorpe
- (20) 21/00519/FUL Proposed hard standing and dropped kerb to provide additional parking spaces at 147A Hilltop, Bolsover by Mr. and Mrs. Leivers.
- (21) 21/00522/FUL Erection of garden shed outbuilding at 80 Moorfield Avenue, Bolsover by Mr. Carl Wilkinson.
- (22) 21/00502/FUL Single storey extension to 18 Windmill Close, Bolsover by Mr. Calum Gerrad.
- (23) 21/00535/TPO Pruning works to 5 trees and felling of 2 trees at The Old School, Clowne Road, Stanfree by Mr. Pete Swinden
- (24) 21/00531/FUL Combined store room and summer house/garden room to replace existing garage at 30 Woodhouse Lane, Bolsover by Mr. Paul Chapman

064/20-21 RESOLVED - no objections to any of the planning applications.

19. **To receive any other items for information only and items to be included on the next Agenda**

There were no requests received for items to be included on the next agenda.

Councillor Adams asked for Fuel Costs to be discussed on the next Agenda.

20. **To note the Date and Time of Next Council Meeting**

065/21-22 RESOLVED that the next meeting was confirmed for Tuesday 12th October 2021 at 6.45pm and that the meeting will take place at the Town Hall.

21. **Confidential Items**

066/21-22 RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable, in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

Signed

Dated