

Dear Councillor,

1 May 2025

I hereby give you notice that **THE ANNUAL TOWN MEETING** will take place on Tuesday 13 May 2025 at 6.00pm at **BAINBRIDGE HALL, CHAPEL ROAD, CARR VALE, S44 6JD**. Your attendance is requested. The business to be transacted is in accordance with the Agenda set out below. Councillors are reminded that this Annual Town Meeting (required by law) is essentially a meeting for **Parishioners**, where the Town Council provides members of the public with a report upon the Council's work during the preceding year, and then receives questions, comments and opinions from the public upon anything to do with community interests.

Members are reminded that under the National Code of Local Government Conduct, it is a Councillor's duty to familiarise him or herself with the rules of personal conduct by which Councillors must conduct themselves in public life. In addition, Members should review their personal circumstances on a regular basis with these rules in mind **AND** bearing in mind the matters listed on the Agenda for discussion at this meeting.

Members are reminded of the provisions of Section 16 of the Local Government Finance Act 1992 and the responsibility of Members to make a declaration at this meeting if affected by the Section and not to vote on any matters before this meeting which would have an affect on the Council's budget.

Yours faithfully,

Charlotte Taylor

**Old Bolsover Town – Annual Town Meeting**  
**13 May 2025 at 6.00pm**  
**At Bainbridge Hall, Chapel Road, Carr Vale, Bolsover S44 6JD**

1. **Welcome**  
Introductions and Welcome from the Town Mayor, Councillor Cathy Jeffery.
2. **To receive apologies for absence**
3. **To approve the minutes of the Annual Town Meeting held on Tuesday 14 May 2024**
4. **Chair's report**  
To receive a verbal report from the Chair and Town Mayor for the year ending 31 March 2025.
5. **Clerk's report**  
To receive a report from the Clerk on progress against the Council Plan.
6. **Open forum**  
To receive comments, requests and recommendations of any elector residing within and on the electoral role of wards withing Old Bolsover Parish.
7. **Town Mayor's closing remarks and thanks**

**Old Bolsover Town Council**

Town Hall • Cotton Street  
Bolsover • Derbyshire S44 6HA

T 01246 823809

E admin@oldbolsovertowncouncil.gov.uk

W www.oldbolsovertowncouncil.gov.uk