

Minutes of the Virtual Meeting of Old Bolsover Town Council
Held at 6.45pm on Tuesday 8th September 2020

Present

P	Cllr. D. Adams	P	Cllr. B. Haigh
P	Cllr. T. Bagguley	P	Cllr. C. Jeffery
P	Cllr. A. Clarke	A	Cllr. M. Longden
P	Cllr. C.P. Cooper	P	Cllr. J.M. Rushby
P	Cllr. G. Davis	P	Cllr. P. Stothard
A	Cllr. P. Goodwin		

In attendance: Andrew Tristram -Town Clerk
Councillor Joan Dixon (Derbyshire County Council) (part)
Councillor Nick Clarke (Bolsover District Council)
PCSO Laver and PCSO Shaw (part)

1. **Apologies for Absence**

Apologies were received from Councillor Goodwin and Councillor Longden.

2. **Variation to Order of Business**

There were no variations to the order of business.

3. **Declarations of Disclosable Pecuniary and Non Disclosable Pecuniary/other Interests.**

Councillors Adams and Clarke declared a non pecuniary interest in item 20 - Planning matters as members of Bolsover District Council Planning Committee.

4. **Public Speaking**

(a) **Public**

PCSO Laver and PCSO Shaw joined the meeting in connection with the Council's plans for events in Agenda item 18.

(b) **County Councillors**

County Councillor Joan Dixon attended the meeting.

Matters raised:

- Removal of trees on Carr Vale Ponds and issues with pond bank.
- Report of meeting with Police and Crime Commissioner at Bainbridge Hall – drug dealing, ASB and speeding issues were discussed.

Councillor Jeffery joined the meeting.

- Derbyshire County Council Community Leadership Fund donation made to purchase speed guns for community speed watch for use by Residents Association, Friends of New Bolsover and the Hilltop/Shuttlewood Road Group.
- Consultation on parking restrictions will be going out to public advertising.

- Information unofficially received that Stagecoach will be resuming the service into Carr Vale in October.
- Members informed that Derbyshire County Council were reluctant to support vehicle activated speeding signs.

(c) **District Councillors**

District Councillor Nick Clarke attended the meeting.

Matters raised:

- Bolsover District Council has received an offer from the Woodland Trust for an accelerator fund and is looking for suitable locations of up to 5Ha for tree planting.
- Carr Vale Community Association and Friends of New Bolsover have applied for 400 saplings from the Wildlife Trust.
- Some members requested a meeting with the Archery Club and Football Club to discuss future use of the site.

Councillor Dixon (DCC) left the meeting.

(d) **Town Councillors**

- Concern was raised about the condition of the soft play surface at Hornscroft Park and the bark area.

5. **Confirmation of Minutes**

083/20-21 RESOLVED that, the minutes of the Town Council meeting held on 14th July 2020 and the reconvened meeting held on 28th July are duly accepted as a true and accurate record.

6. **To determine which items, if any, from part 1 of the Agenda should be taken with the public excluded**

None.

7. **Chair's Announcements**

The Chair mentioned that he hoped that the Councillors taking part have their interviews booked in with the consultants working on the staffing levels.

8. **Payments for approval**

084/20-21 RESOLVED that expenditure for July 2020 of £91,243.23 is approved.

9. **Meeting Reports**

(a) **Finance and General Purpose Committee**

Members received the minutes from the Finance and General Purpose Committee of 3rd September 2020.

085/20-21 RESOLVED that the minutes are noted.

10. **Councillor Co-option Policy and Vacancy**

Members considered revisions to the current Councillor Co-option Policy, together with a proposed application form and notice for the current vacancy on the Council.

086/20-21 RESOLVED that the Council:-

- (a) Approve the revised Councillor Vacancy Policy, Application Form and Notice.
- (b) Request that the Town Clerk advertises the vacancy and invites applications.
- (c) Agree that the deadline for applications will be 12pm on Friday 9th October.
- (d) Agree to consider the applications at the Council meeting held on Tuesday 13th October 2020.
- (e) Agree that the successful candidate takes up their appointment following their Declaration of Acceptance of Office being signed in the presence of the Town Clerk.

11. **Interactive Speeding Signs**

The Council considered the purchase of a vehicle activated speeding sign for use at various locations across the Town.

087/20-21 RESOLVED that the Council do not proceed with the purchase of a vehicle activated speeding sign.

12. **Member/Officer Protocol**

Members considered the adoption of a Member/Officer Protocol.

088/20-21 RESOLVED that the Member/Officer Protocol is agreed with the following amendments to 4.7 and 4.8 for a holding response to emails to be given within 48 hours of the receipt of the email and endeavour to provide a full response within five working days.

The revisions to the protocol are as follows:-

- 4.7 Officers will provide a holding response to emails within 48 hours of the receipt of the email and endeavour to provide a full response within five working days. However, Officers should not have unreasonable requests placed on them. Their work priorities are set managed by the Town Clerk. Members should avoid disrupting Officers' work by imposing their own priorities.
- 4.8 Members will provide a holding response to emails within 48 hours of the receipt of the email and endeavour to provide a full response within five working days.

13 **Consultation in reform of the Planning System**

Members discussed three consultations that were being undertaken by the Ministry of Housing, Communities and Local Government on changes to the Planning System. The National Association of Local Councils were co-ordinating responses from Town and Parish Councils.

Consultation questions were circulated to members prior to the meeting.

14. **Meetings with MP**

A meeting had taken place with Mark Fletcher MP on 28th August 2020. The Council confirmed it would like regular meetings to take place on a quarterly basis. Members stated their preference was for meetings to take place on Saturday mornings.

15. **Website Accessibility**

Members discussed forthcoming new legislation that was coming into force in respect of website accessibility.

A proposal received from our website provide, 2commune, provided three options for consideration.

089/20-21 RESOLVED that the Council accept Option 3 at a cost of £750 excl. VAT, which includes an upgrade to their latest responsive website format.

16. **Market Rents**

Members discussed reinstatement of Market Rents for existing traders following the suspension of charges to support traders returning following the closure resulting from the COVID-19 restrictions.

090/20-21 RESOLVED that consideration of reinstating market charges is deferred to the next meeting following further discussions with the traders.

17. **BDC Lets Get Things Going Grant**

Members were informed that a bid was submitted at short notice and the Council had been informed that the bid was successful.

091/20-21 RESOLVED

- (a) That the Council confirm acceptance of the Grant Funding and confirm the initiatives that will be taking place.
- (b) That the following Councillors will lead on organising and delivering a programme of events and working with local businesses.

Oxcroft Centre – Councillor Cooper, Goodwin and Jeffery.
Bainbridge Hall – Councillor Davis and Rushby
Assembly Hall – Councillor Bagguley, Clarke and Stothard
Local Business Initiatives – Councillor Davis and Haigh

18. **Events**

Members discussed plans for the Firework Display and Remembrance Sunday Commemorations.

092/20-21 RESOLVED that:-

- (a) The Firework Display does not take place due to the social distancing restrictions.
- (b) Plans to commemorate Remembrance Sunday in some way are brought back to the October Council meeting for decision.
- (c) The Poppy Buffet does not take place due to the social distancing restrictions.

19. **Town Clerk's Report**

(1) **Junction Arts – Request to borrow Council Gazebos.**

093/20-21 RESOLVED that the Council agree to provide up to four gazebos to Junction Arts for a small workshop taking place at Bolsover Castle on Tuesday 13th October as part of the 'This girl codes' project.

(2) **Consultation on Parking Restrictions for Bridle Road, Stanfree**

094/20-21 RESOLVED that the Council raise concerns about the loss of resident parking and suggest that alternative parking is made available with residents if the Order is put in place.

(3) **NJC National Salary Award**

Members were informed that the National Joint Council Services (NJC) have agreed the new pay scales for 2020-21 to be implemented from 1st April 2020.

095/20-21 RESOLVED that the information is noted.

(4) **Proposed Road Closure – B6417 Rotherham Road, Bolsover**

Members received notification of the temporary closure of a section of Rotherham Road between Langwith Road and Mooracre Lane, between 18th January 2021 and 24th January 2021, to facilitate housing development construction works.

096/20-21 RESOLVED that the information is noted.

(5) **Bainbridge Hall Office Space**

Members considered an expression of interest for permanent use of the upstairs rooms at Bainbridge Hall from the Freedom Community Project.

097/20-21 RESOLVED that:-

- (a) The Council agree letting the upstairs rooms to the Freedom Community Project, at the rates shown in the report.
- (b) Quotations are obtained to replace the lighting in the building with LED units.

(6) **Banking Arrangements**

Council were informed of an approach by our existing bank, Nat West, inviting us to switch our account to another bank. In return for switching there is a cash incentive of a minimum of £4,000 available.

098/20-21 RESOLVED that

- (a) The Council agree to participate in the switch scheme.
- (b) The preferred bank is TSB.

(7) **Freedom Community Project – Request for Grant.**

A request was considered for a grant to cover the cost of hiring a room at Bolsover Assembly Hall to accommodate the adult reading group until the building work at the Methodist Church has been completed, at the end of November 2020.

099/20-21 RESOLVED that the Council agree the grant.

(8) **Replacement of ICT Equipment**

The Council considered replacement of ICT equipment.

100/20-21 RESOLVED that the Clerk obtains quotations for a future meeting.

20. **Planning Matters**

Members considered the following planning applications.

(1) 20/00300/VAR Variation to condition 1 of planning permission 20/00125/FUL to allow installation of timber windows at first floor in the front elevation at 24 Town End, Bolsover by Mr. Chaudhery.

Resolved No objections

(2) 20/00311/OUT Outline planning application for 6no bungalows on Land to the east and west of Water Lane, Carr Vale, Bolsover by Mr. Platts.

Resolved Objection on the grounds of poor vehicular access.

(3) 20/00321/FUL Extension to existing food store footprint to include barista seating area with WC, a community room and ATM machines at WM Morrisons Supermarket plc, Oxcroft Lane, Bolsover by Mr. Darbyshire.

Resolved No objections

(4) 20/00324/FUL Retention of raised decking to the rear of 16 Croft House Way, Carr Vale, Chesterfield by Mr. Graham Wright.

Resolved No objections

(5) 20/00343/ADV Small sign on my property 199 Shuttlewood Road, Bolsover by Mrs. Lisa Jenkins.

Resolved No objections

(6) 20/00346/VAR Variation of condition 2 (alteration of existing parking provision to provide an access to the rear of 6B Moor Lane) of planning permission 19/00045/FUL on land both sides of the Junction with Moor Lane The Paddock, Bolsover by Bolsover District Council – Ian Barber

Resolved No objections

(7) Re-plan of plots 94,95, 100, 103-105, 111, 112, 117, 118, 130, 135, 136, 143-146, 148, 151, 153 and 154 of reserved matters consent 18/00403/REM following outline consent 15/00076/OUT to erect 127 dwellings, plus the addition of 11 dwellings on land north of Cavendish Grange, Oxcroft Lane, Bolsover by Mr Howard Gray.

(8) 20/00342/FUL Outbuilding to be used as groomers at 199 Shuttlewood Road, Bolsover, Chesterfield by Mrs. Lisa Jenkins.

Resolved No objections

(9) 20/00110/FUL Proposed new Assisted Living Annex to the St. Elkas Care Home, 75 Hilltop, Bolsover creating an additional dementia care unit at 75 Hilltop, Bolsover by Mrs P. Simpson.

Resolved No objections

101/20-21 RESOLVED that the Planning Applications are noted

102/20-21 RESOLVED that the Council submit an objection to Planning Application 20/00311/OUT for the reasons shown above.

21. **To receive any other items for information only and items to be included on the next Agenda**

The following suggestions were received for the following items to be included on the next agenda.

- Sutton Hall Road Allotments – Consider request to rent an area of land.
- Standing Orders – consider amendment to Standing Orders to limit length of meetings.
- Decision on the procurement of New Depot building.

22. **To note the date of the next meeting**

103/20-21 RESOLVED the next Meeting was confirmed for Tuesday 13th October 2020 at 6.45pm.

23. **Confidential Items**

104/20-21 RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

Meeting closed at 8.47pm

Signed

Dated